
**Dearborn Sleep Lab
Division of Millennium Medical Group South, Inc.
Policy and Procedures**

POLICY FOR PATIENT ACCEPTANCE

- I. Objective:** Explicit criteria for defining the patient population evaluated at the center assure that all patient evaluations are within the scope of the professional expertise and technical capability of the staff and appropriate for the center.
- II. Policy Statement:** It is the policy of the Dearborn Sleep Lab, LLC (DSL) to not discriminate against any persons on the basis of race, color, national origin, handicap, sex, or age. It is also the policy of the DSL to adhere to the policies and criteria established for patient acceptance.
- III. Procedure/Guidelines Protocol:**
1. Patients can be referred by their primary care physician, a sleep specialist, a pulmonologist, a neurologist, a cardiologist, or an ENT. The referring physician must forward or fax the history and physical (H & P) from the last available treatment note related to the sleep test. The referring physician must provide a prescription for the test.
 2. Patients must be mobile and come to the sleep center on an out-patient basis.
 3. If in a wheelchair, patients must be fully capable of traveling independently.
 4. If a patient requires assistance with medications, dressing, mobility, and/or bathroom needs, he/she must be accompanied by a caregiver. The caregiver must stay with the patient for the duration of the sleep test.
 5. If there is a language barrier, the patient must be accompanied by an interpreter at least 18 years of age. The interpreter must stay with the patient for the duration of the sleep test.
 6. Patients must be 13 years old or older.
 7. Patients from the age of 12 years to 17 years must be accompanied by a parent or guardian. Also, patients under 18 years of age must provide DSL with a current immunization record.
 8. Sleep studies for children under the age of 13 years will not be scheduled at DSL due to the specialized professional expertise and technical capability of the staff required for pediatric patients.